

Project:	All vacuum excavator operations	RA No:	89	Review Date
Operation / Task:	Use of VacEx on all customer sites	Persons at risk:	Operators/Site Personnel	31/01/2027
Location / Area:	Customer sites/highways	Public at risk:	Yes	
Monitoring Responsibility:	VacEx Team Manager. VacEx team, Transport Director, Customer Site Management., HS Team			

KEY

Most effective
Least effective

S = Severity Rating

- Negligible
- Minor Injury
- Major Injury (RIDDOR)
- Fatality
- Multiple Fatality

L = Likelihood of Occurrence

- Improbable
- Remote 1 – 10%
- Possible 10 – 50%
- Probable 50 – 90%
- Almost certain 90%+

RR = Risk Rating

Severity	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5
	Likelihood				

R Unacceptable risk, plan out or add further controls.
O Acceptable only if no other method viable & with high level controls in place.
Y Acceptable with suitable controls.
G Acceptable, no further action required.

Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility
		S	L	RR		S	L	RR	
Movement of Vehicles	Major/Minor Injuries – Fatality, Broken/ Fractured bones, Crushing injuries Sprains,	3	4	12	<ul style="list-style-type: none"> All operators are trained and competent HGV Class 2/EUSR/CPCS/NPORS All Lynch personnel to attend site inductions/briefings Accessing & egressing via the cab door opposite to the live flowing traffic, when parked in traffic management work locations. Adhere to set speed limits/site rules. Use of banksman/Vehicle Marshal for all vehicle reversing and movements that are a risk to personnel & property. Reversing aids/Exclusion Zones. N/S camera and audible warning. Planned maintenance & inspections. Vehicle pre-use checks. Secure vehicle always and keep keys on person. 	3	2	6	VacEx Team Manager. VacEx team Transport Director Customer Site Management.
Movement of Vehicles	(Continued)	3	4	12	<ul style="list-style-type: none"> Suction excavator equipment must be secured when the vehicle is being driven. The suction boom must be in the manufacturers stowed location, when being driven. Minimum Standards PPE to worn at all times as per the SSOW and site rules. 	3	2	6	VacEx Team Manager. VacEx team Transport Director Customer Site Management.
People/Plant Interface	Death, Injury, Damage to Property	3	4	12	<ul style="list-style-type: none"> All operators are trained and competent HGV Class 2/EUSR/CPCS/NPORS All Lynch personnel to attend site inductions/briefings 	3	2	6	VacEx Team Manager. VacEx team

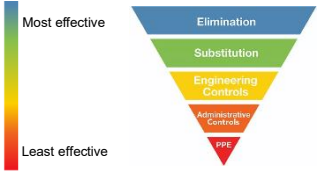
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Most effective

Least effective

Elimination

Substitution

Engineering Controls

Administrative Controls

PPE

1. Negligible

2. Minor Injury

3. Major Injury (RIDDOR)

4. Fatality

5. Multiple Fatality

1. Improbable

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Severity

5 5 10 15 20 25

4 4 8 12 16 20

3 3 6 9 12 15

2 2 4 6 8 10

1 1 2 3 4 5

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					<ul style="list-style-type: none"> Plant/People segregation site movement plan, safe walking routes as defined by the customer to be adhered to. Customer to isolate work area/set up exclusion zones. Vehicle marshal for vehicle reversing and movements that are a risk to personnel & property. Debris netting, sound management mats when relevant. Supplied and implemented by the customer. Full PPE to be worn at all times. 				Transport Director Customer Site Management.
Operation of Suction Excavators	Death, Injury, Damage to Property	3	4	12	<ul style="list-style-type: none"> All operators are trained and competent HGV Class 2/EUSR/CPCS/NPORS Traffic management compliant to regulations will be supplied by the site, designed, and established by competent personnel. Suction excavator operators must never interfere with the traffic management. Site rules and procedure information to be supplied to operators through inductions and briefings by the site. Site rules to be adhered to at all times. Briefing to be supplied by the site identifying for access and egress points for the TM. No stopping in live traffic for vehicle accessing the traffic management. Boom movement limitation devices to prevent any inadvertent or advertent movement of the boom. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team

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Extension pipe operations	Muscle strains	3	4	12	<ul style="list-style-type: none"> Competent trained operators. CPCS/NPORS/EUSR Pre-use equipment checks, no use of defective equipment. Quarantine and report for repairs/replacement. DO NOT continue report to line manager. R-clips must be fitted to all extension pipe clamps All Lynch personnel have completed manual handling training. Flexihouse tether to control extension pipe movements. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Excavations	Death, Injury, Damage to Property	3	4	12	<ul style="list-style-type: none"> Competent trained operators. CPCS/NPORS/EUSR All Lynch personnel to attend site inductions/briefings Supervision from an approved site excavation supervisor/responsible person. Always follow site rules Customer supplied permit to break ground – site to set out known services, within permit and visually identify on the ground by the customer. Excavation to be inspected by competent personnel prior to work commencing. Point of work risk assessment must be populated and briefed to team by customer site. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Excavations	(Continued).	3	4	12	<ul style="list-style-type: none"> Site safe systems of work to be in place if access is required into an excavation and authorised by the operational team, unless the excavation is battered or stepped. Access & egress by suitable equipment always monitored. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team

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Underground services Striking utility services	Service Strikes Electrocution Explosion	3	4	12	<ul style="list-style-type: none"> Do not place materials or plant near excavation sides. Supervision from an approved excavation supervisor Competent trained operators. CPCS/NPORS/EUSR All Lynch personnel to attend site inductions/briefings Customer permits to break ground procedure to be followed always. Any temporary or permanent services in vicinity of work area to be clearly identified by the customer. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Working near live services	Burns								
Underground services Striking utility services	(Continued).	3	4	12	<ul style="list-style-type: none"> Ensure utility drawings have been received from the customer site management. Ensure all working areas have been CAT scanned by the site and services clearly marked and identifiable. Lynch do not carry out this activity. Only use insulated tooling to minimum specification. Lynch personnel to attend all safety briefings/toolbox talks as required. Stop work immediately if any concerns are present or foreseen. Stop work and report if unknown services or damaged services are discovered. No mechanical digging with the suction excavator or equipment Arc/Fire retardant PPE to be worn at all times. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Working near live services									
Overhead services and obstructions	Electrocution Explosion Burns	3	4	12	<ul style="list-style-type: none"> Competent trained operators. CPCS/NPORS/EUSR All Lynch personnel to attend site inductions/briefings 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman

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	Damage to property and the environment (trees)				<ul style="list-style-type: none"> Site vehicle movement plan to be adhered with. Site overhead hazard warning barriers to be adhered to. Point of work risk assessment prior to work commencing. Works to be carried out in accordance to HSG GS6 guidelines and operating procedures. Maximum working height <ul style="list-style-type: none"> Working 8m Tipping 5.65m Remote control operation Boom limitation devices Pre-use test of boom limitation devices prior to work commencing. Permit issued by site, site to confirm minimum safe working distances from overhead services. 				HSQE Team
Unblockage of suction excavator hose.	Major/minor injuries/Broken/fracture bones/crushing	3	4	12	<ul style="list-style-type: none"> Trained/competent operators. NPORS/CPCS/EUSR held. Safe working location established. Operator safe working location from the boom always. Machine to be made safe, isolated and fans disengaged prior to commencing with unblocking. Raise the suction nozzle 100-200mm from the ground, engage fan speed three and allow the fans to run until the suction clears the blockage. 	3	2	6	VacEx Team Manager. VacEx team Transport Director Customer Site Management.

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		S	L	RR		S	L	RR	
					<ul style="list-style-type: none"> If the blockage remains, remove the hose attachments, nozzle/extension pipes. Safe working area clear of personnel and manoeuvre the boom with the remote control within the safe working location, to manipulate and break up blocked material in the hose. Ensure the hose is in a safe location and engage the fans to clear the material left in the hose. If the blockage remains, position the hose in a level position, to be able to insert tooling into the hose. Isolate the suction excavator (engine off, keys removed) and utilise the long blockage tools to break up the blocked material. The operator will be positioned in a safe location in front of the hose always. Sucking up water is a good way of clearing a blockage if it is a wet and sticky material, such as clay. From a safe working location for the suction excavator & operator position, water can be directed into the hose or sucked up into the hose. If the blockage remains, raise the roof edge protection, follow the suction excavator working at height procedure to access the suction excavator roof inspection hatch. It is common for blockages to be found in this location, the blockages can be removed by hand or by using tooling. Contact the office/ your line manager if the blockage cannot be cleared. 				
Flying Debris	Major/Minor Injury of eyes, ears, head, and body to:	3	4	12	<ul style="list-style-type: none"> Customer is to isolate work area/set up exclusion zones. Deployment of Debris nets as required by site. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman

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Risk Rating Legend:

- R** (Red): Unacceptable risk, plan out or add further controls.
- O** (Orange): Acceptable only if no other method viable & with high level controls in place.
- Y** (Yellow): Acceptable with suitable controls.
- G** (Green): Acceptable, no further action required.

Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility
		S	L	RR		S	L	RR	
	Operatives, Site Personnel or members of the Public			12	<ul style="list-style-type: none"> Warning Signage to be displayed by customer. 			6	HSQE Team
Stability of Machine when Unloading	Major Injury/ Fatality	3	4	12	<ul style="list-style-type: none"> Trained/Competent Operators Operation of suction excavator as per training and manufacturer's instructions and guidance Point of work risk assessment assess underground voids/drains/cellars. Firm level ground Deployment of stabiliser legs Isolate work area Warning lights Vehicle pre-use checks Remote control operation Tracked suction excavator, comply with manufacturers instruction always for tracking the unit on slopes. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Working at height	Major Injury/ Fatality	3	4	12	<ul style="list-style-type: none"> Trained/Competent Operators Work positioning belts and anchor points to be used. Roof edge protection is in place Work positioning belt visual inspections pre-use. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team

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					<ul style="list-style-type: none"> Observations to prevent large solid debris from causing accessing the suction hose 				
Use of Air Tools	Personal Injury. Skin Contamination. HAVS	3	4	12	<ul style="list-style-type: none"> Competent trained operators Equipment pre use checks must be carried out Isolate & exhaust pressure from airline prior to disconnection. Whip checks fitted. Protective screening for 3rd parties and property 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Manual Handling	Strain injuries, crush injuries (falling objects)	3	4	12	<ul style="list-style-type: none"> Training/competency (Ihasco) Mandated PPE as per SSOW and site rules. Planning routes prior to commencing. Two persons activity when possible Mechanical assistance (operator competency) 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
COSHH	Risk to health and environment	3	4	12	<ul style="list-style-type: none"> COSHH briefing to all personnel. COSHH assessment briefing Mandated PPE must be worn. Spill kits in place and available at all times. Welfare facilities available provided by site. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team

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Hazardous Material Excavations	Risk to health and environment	3	4	12	<ul style="list-style-type: none"> If potential hazardous material is identified during an excavation Stop work immediately. Report to the site supervisor and line manager. Do not start work until the site procedure for dealing with potentially hazardous waste has been followed and the site have confirmed it is safe to proceed. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Refuelling + oil leaks	Skin/eye irritation Environmental damage Slips due to spillage Fire	3	4	12	<ul style="list-style-type: none"> All operators trained and competent. Plant/People segregation in place by customer. Smoking/naked flames prohibited use designated areas on site. Full PPE to be worn at all times. Spill kits in place and available. COSHH assessments in place as required. Fire-fighting equipment available. Vehicle marshal for movements Complete pre-use inspection of the fuelling equipment and report any defects to the responsible person on site. Do not leave fuel pipes unattended and ensure fuel lines are secure and not leaking before leaving the fuel station. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Noise	Short- or long-term hearing loss due to excessive exposure	3	4	12	<ul style="list-style-type: none"> See manufacturers Information regarding action values for work equipment. Ear Defenders available to be worn during work activity. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman

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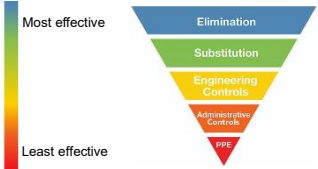
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					<ul style="list-style-type: none"> Exclusion zone, noise suppression blankets established by customer. 				HSQE Team
Slip, Trips & Falls	Injury to personnel	3	4	12	<ul style="list-style-type: none"> Operators are trained and competent. PPE to be worn at all times. Safe working areas/exclusion zones as defined by customer. Work area to be kept tidy at all times. Safe stacking of material and equipment Work site audits and inspections conducted by Lynch management + HSQE. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Night working Fatigue	Injury to personnel Damage to property	3	4	12	<ul style="list-style-type: none"> Health monitoring in place as required. Working hours monitoring carried out for all drivers/operators. Adequate rest periods between working hours mandated. Adequate lighting provided by customer site team. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team
Lone Working	Unable to operate the item of plant in an emergency. Death, Injury, Damage	3	4	12	<ul style="list-style-type: none"> Lone working prohibited for this work activity. All operators are trained and competent. 	3	2	6	Depot Manager. Workshop Manager Workshop Foreman HSQE Team

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Risk Assessment Prepared By:

Paul Lynch

Signature:



Date:

31/01/2026

Risk Assessment Reviewed By:

Daniela Rizvan

Signature:



Date:

31/01/2026

